



ENROLLMENT OF FOREIGN NON-EU STUDENTS A.Y. 2023-2024

*Italian public and private Universities authorized to issue legally recognized degrees,
Italian public AFAM Institutions, private AFAM Institutions authorized to issue degrees with legal value.*

To enroll to the following courses for the A.Y. 2023/2024:

- Courses of Laurea (Bachelor) / Laurea Magistrale (Master) / Laurea Magistrale a Ciclo Unico (Single Cycle Bachelor & Master's Degree) (*Università/Politecnici*)
- Courses of 1st / 2nd Level Academic Diploma in the institutions for High Artistic and Musical Education [Alta Formazione Artistica e Musicale-AFAM];
- Courses of the Higher Schools of Linguistic Mediation (SSML)];
- Specialization Schools;
- Ph.D.'s;
- Postgraduate Courses;
- 1st and 2nd level University Masters (Professional);
- Single Courses;
- Italian Language and Culture Courses at the Università per gli Studi "Roma Tre", the Università per Stranieri of Perugia, Siena, Reggio Calabria "Dante Alighieri";
- Foundation Courses;
- Courses of the Specialization Institutes in Psychotherapy;

please be advised that:

- 1) The university pre-enrollment procedures must take place and be finalized within the deadline independently set by each University/AFAM Institution;
- 2) The pre-enrollment requests **must be submitted online** on the **UNIVERSITALY** website (www.universitaly.it) by compiling the "pre-enrollment form";
- 3) The Universities/AFAM Institutions will evaluate the applications by requesting any information and/or documents deemed useful, also indicating whether they request a Declaration of Value of the submitted Diploma.

If a Declaration of Value is requested, please call on 70/475724 **only via WHATSAPP** or on 01 749801-2.

- Holders of a Lebanese Baccalaureate or of a Lebanese university degree given only in Arabic language must necessarily join to the diploma a true Italian translation duly legalized by the competent authorities.
 - In any case, the degrees/diplomas to be presented to the Italian universities must be duly legalized, by both the local competent authorities and the Consular Office of the Italian Embassy in Baabda.
- 4) Degree courses such as Medicine and Surgery, Dentistry and Dental Prosthesis, Veterinary Medicine as well as Architecture require a single access test held at a national level.

Pre-enrolling on the **UNIVERSITALY** website is **NOT** required for:

- Post-diploma technical specialization courses organized by Higher Technical Institutes (ITS);
- Pre-enrollment to graduate or post-graduate courses at Pontifical Universities and private universities not accredited by the Ministry of University and Research (MUR).

For more information on the educational offer and on the reserved quota for the enrollment of non-EU students for the academic year 2023/2024, check the site: <http://www.studiare-in-italia.it/studentistranieri/>



DOCUMENTS REQUIRED FOR THE DECLARATION OF VALUE

To obtain the Declaration of value of your study qualification, you have to prepare the following documentation, which must be presented to the Consular Office of the Italian Embassy by making an appointment on the "Prenotami" website:

For all courses related to the Laurea (Bachelor 3 years) / Laurea Magistrale a Ciclo Unico (Single Cycle Bachelor & Master's Degree, 5 or 6 years) / 1st Level Academic Diploma (3 years)

- 1) **Diploma of General Secondary School (Lebanese Baccaureate) or an equivalent:** the original Diploma and 2 certified copies, all 3 legalized by the Lebanese Ministry of Foreign Affairs (French stamp);
- 2) **A sworn Italian translation of the diploma:** duly legalized by the competent Lebanese services (first by a notary, then by the Ministry of Justice and finally by the Lebanese Ministry of Foreign Affairs (French stamp));
- 3) **Passport** with a validity of two years at least e 1 colored photocopy of it.
- 4) **One picture:** passport size, recent (maximum three months).
- 5) Acceptance letter of the chosen University/AFAM Institution.

For all courses related to the Laurea Magistrale (Master) / 2nd Level Academic Diploma (2 years)

- 1) **University Diploma**
 - a) **Diplomas issued by the public Lebanese University :**
A certified photocopy of the Diploma or Graduation Certificate, legalized by the Lebanese Ministry of Foreign Affairs (French stamp);
 - b) **Diplomas issued by other private Lebanese Universities :**
A certified photocopy of the Diploma or Graduation Certificate, legalized first by the Lebanese Ministry of Education and then by the Lebanese Ministry of Foreign Affairs (French stamp), plus a simple certified copy (not translated nor legalized) of the Equivalence Certificate issued by the Ministry of Education;
- 2) **A sworn Italian translation of the diploma:** duly legalized by the competent Lebanese services (first by a notary, then by the Ministry of Justice and finally by the Lebanese Ministry of Foreign Affairs (French stamp));
- 3) **Transcript** issued by the University and showing the exams successfully passed, legalized by the Ministry of Education (if it is a private University) and by the Ministry of Foreign Affairs (French stamp);
- 4) **Passport** with a validity of two years at least e 1 colored photocopy of it.
- 5) **One picture:** passport size, recent (maximum three months).
- 6) Accetance letter of the chosen University/AFAM Institution,

Should you wish it, you may avail yourself of the direct translation services of the Italian Cultural Institute in Hamra, Tel. 01/749801-2, which will also proceed to the preliminary check of the documentation and follow up the request for the Declaration of Value.

For more information, call on 70 475724 only via WHATSAPP during working hours (10 am – 4 pm) or check the website https://iicbeirut.esteri.it/iic_beirut/en/.



REQUIRED DOCUMENTS TO OBTAIN THE STUDY VISA FOR THE UNIVERSITY PRE-ENROLLMENT OF NON-EU STUDENTS A.Y. 2023-2024

The visa request with all the documents must be submitted exclusively at the TLS Contact premises: <https://it.tlscontact.com/lb/bey/index.php> (Martyr's Square, Opera Bldg, ground floor, Beirut)

The cost of the visa (the equivalent of Euro 50 in US Dollars) will be paid at the TLS Contact upon submitting the application

Visa applications must be submitted in the country of residence.

In case of denial, it will **NOT** be possible to submit a second application for the same academic year.

To enroll in Bachelor's degree courses, Master's degree courses, single courses, courses at AFAM institutions, courses at High Schools for Linguistic Mediation, courses provided by Specializing Institutes in Psychotherapy, **visa applications must be submitted by and no later than November 30, 2023**.

It will **NOT** be possible to return the presented documentation, therefore and with the exception of bank documents, we suggest **NOT** to present any original documentation.

The decision on issuing a visa for study purposes is the exclusive competence of this Embassy. The acceptance by a university of the pre-enrolment application does **NOT** automatically imply the issuing of the visa.

Students wishing to obtain a visa for enrolling in public and private university or Higher Art and Music Education institutions - AFAM, must present the following documentation:

- 1) **National Type D Visa request form**, duly filled and signed, available for download on TLS Contact's website: https://static.tlscontact.com/media/lb/bey/it/national_application_form.pdf
- 2) **Passport**: valid at least until November 30, 2024 and 2 colored photocopies of it + a copy of all the Shengen visas obtained in the last 5 years + exit/entrance stamps.
- 3) **Two pictures**: passport size, recent (maximum three months).
- 4) **A document proofing that the University pre-enrollment procedure has been validated** by the University of your choice. Visa applications from conditionally admitted students will **NOT** be accepted (unless they have to take an admission test).
- 5) **Proof of financial means of support**: The student must prove the availability in Italy of an amount **of a least 6.500 euros**, starting September 1st, 2023 until June 30, 2024 (equal to the minimum financial guarantee required + the average cost of a plane return ticket).

The availability of this means of subsistence must be proven by:

- **A Euro or Dollar Current Account statement, from a personal or from the parents "fresh" account accessible from Italy**, with a transactions statement of the last 3 months, and/or
- an adequate Scholarship granted by an Italian institution and/or an Italian entity of proven credit, including universities, and/or
- A current account statement provided by an Italian or by a foreign citizen legally resident in Italy (**NOT** a student), with an account transactions statement of the last 3 months.

It is also necessary to provide:

- the parents' bank account statements and/or the bank account statements of the guarantor in Italy;
- the documents pertaining the parents' occupation and/or the guarantor's occupation (salary letter, company registration, etc.);
- a declaration of taking-in-charge signed by the parents or by the guarantor residing in Italy (persons residing in Italy can present a self-declaration, in other cases the declaration must be signed in front of a notary).



The presentation of cash money as a mean of support is **NOT** accepted.

Real estate properties, land deeds, cars, etc. will **NOT** be taken into consideration, therefore please do not present the pertaining documentation.

Based on the presented documentation, the Embassy reserves the right to evaluate the overall economic situation of the family and/or the guarantor in Italy, which must be adequate to ensure, with certainty and on a monthly basis, the necessary sums for sustenance in Italy.

6) **A document certifying the knowledge of the chosen studying language:**

For the courses taught in Italian: the knowledge of Italian language at a B2 level of the Common Framework of Reference-Council of Europe is required. The Italian higher education institutions are tasked to verify the linguistic proficiency within the pre-enrollment phase, via the organization of an Italian language test or through the presentation of an adequate documentation.

In the event that the University fails to verify the language level and for the purpose of issuing the study visa, it is mandatory to present one of the following certifications:

- a) An Italian University Degree or Italian School Diploma;
- b) An Italian Language Diploma/Certificate issued by the Lebanese University-CLT or by another local university with a Department of Italian Studies;
- c) A B2 Certificate (CILS, CELI, PLIDA, ROMA3) issued by the University for Foreigners of Perugia, University for Foreigners of Siena, Roma Tre University, "Dante Alighieri" Society or from the "Dante Alighieri" University for Foreigners of Reggio Calabria;
- d) A Certificate proving the successful completion of a B1/B2 level issued by the Italian Cultural Institute in Lebanon or by the Dante Alighieri Society-Committee of Tripoli (North Lebanon).

For the courses taught in English: the knowledge of English language at a B2 level of the Common Framework of Reference-Council of Europe is required. The Italian higher education institutions are tasked to verify the linguistic proficiency within the pre-enrollment phase, via the organization of an Italian language test or through the presentation of an adequate documentation.

In the event that the University fails to verify the language level and for the purpose of issuing the study visa, it is mandatory to present an adequate B2 Level certification.

- 7) **Documentation pertaining previous studies:** (copy of a Baccalaureate diploma, a three-year Bachelor's and/or Master's degree, other study certificates).
- 8) **A Curriculum Vitae (a résumé) and/or a motivation letter**
- 9) **Health Insurance:** valid for at least 3 months from the day of arrival in Italy, minimum coverage 30,000 Euros. Once in Italy, the students are required to obtain an annual health insurance, which they will present alongside all the documents required for the study-staying permit.
- 10) **Round-trip flight ticket booking.**
- 11) **Availability of a suitable accommodation in the Italian territory:** a minimum 30 days reservation in a hotel, or a rental contract, or a letter of hospitality according to the model adopted by the Visa Office.
- 12) **Family registry certificate:** an original and a copy with a simple Italian/English/French translation (no legalization required), **recent** (maximum six months);
- 13) **IN CASE OF AN UNDERAGE STUDENT:** a travel authorization signed by the legal guardians and an entrustment to a legal guardian in Italy, signed by a notary and duly translated to Italian.

N.B.: The Visa Office has the right to require any additional document deemed necessary and/or to call for an interview in person or by telephone.